Managing IT Resources

ITWS 4310

Fall 2018

Week 4 Assignments

1. Monday September 17, 2018
   1. If required by the instructor, teams should submit a Revised Project Proposal (MSWord document .doc or .docx) on LMS by 9 PM tonight. Address suggestions and initial proposal feedback from the instructor.
   2. Each team should submit the first draft of a "Cost-Benefit Analysis" for your Term Project by 9 PM tonight consisting of one MS excel file that contains the spreadsheet any narrative you choose to include to describe your assumptions/numbers. You may choose to have the narrative as its own Word document but being part of the Excel workbook is fine too.
   3. **Read the Assigned Readings and Current Event Articles** posted on LMS for Sept 17.
   4. **Be prepared to take a Quiz** on the Reading Materials and the Current Events at the beginning of Class on Sept 17.
2. Thursday September 20, 2018
   1. **Read the Assigned Readings and Current Event Articles** posted on LMS for Sept 20
   2. In Class Exercise: Project Management using Gantter.
      1. Each student should establish a free Gantter account at <http://gantter.com/>
      2. **Review** the Gantter website for help topics, videos, blogs, etc. to better understand Gantter.
      3. Review the Generic MITR Project Plan from LMS and import this file into your Gantter account.
      4. **Bring** your laptop to class with your Gantter operational.
      5. **Each student Complete the In-Class Project Plan Exercise and submit on LMS by 9 pm on Sat Sept 22.**
      6. Separately, each Team create a Gantter Project Plan for your Term Project. I recommend that you start from scratch, but you may use the Generic MITR Project Plan tasks as a template.
      7. Add detail to the Development Plan portion of the Schedule related to the Specific “System Requirements” for your Term Project.
      8. Obtain agreement with your Client on the “Systems Requirements”, the “Schedule” and the “Costs and Benefits” (from Cost Benefit Analysis or an updated Cost Benefit Analysis).
      9. This “Project Plan” with the detailed “Development Plan” will be submitted in Week 5 by 9 PM on Mon September 24.